**Terang Bowling Club Greens and Grounds** **Policy - 2022**

**Preamble.**

The Terang Bowls Club is set in a picturesque environment in the centre of town.

There are 2 greens and surrounding gardens and infrastructure that are maintained by a small group of dedicated volunteers. The greens are nearing their end of life and require continued care to ensure they are in their optimum condition for play.

We thank our current Greens’ Director, Greens’ Committee and our small band of volunteers for the many hours they put in each week to keep our greens and grounds in good order.

**The Greens’ Director/Greens’ Committee**:

* is responsible for the green conditions and usage.
* is responsible for maintaining the greens and surrounds.
* has overall responsibility for the greens, the greens/rink allocation, and the greens’ equipment.
* will work within the framework as set by the Terang Bowls’ Committee.
* Should be notified by members or players of any green/rink damage or maintenance issues as soon as possible.

**Responsibilities of Greens’ Director/Committee.**

* Greens’ Director to serve as Chair of the Terang BC Greens Committee.
* Greens’ Director to serve as a member of the Terang Bowling Club Committee keeping the TBC Committee up-to-date with all greens and grounds related issues.
* Provide the Committee with a long-term plan of Greens’ usage and replacement.
* Liaise with Selectors, Tournament Organisers and have appropriately prepared rinks available for play on all days as set out in the club program.
* Oversight of the use of greens’ equipment.
* Manage the green marking and rink designating material.
* Forward all accounts for the purchase of items reasonably required to carry out the above functions to the Treasurer for payment.
* Responsible for the purchase and safe storage of all products required to maintain the green.
* Prepare an inventory of all tools, machinery and stock items owned by the club.
* Ensure all tools and machinery items are properly maintained.
* Develop a maintenance schedule/diary for the greens and surrounds.
* Vary rink placement pegs and direction of play to spread wear.

**Knowledge Management.**

* Attain a good working knowledge of greens’ keeping and maintenance practices in order to be able to communicate with members and answer questions knowledgeably.
* Be up to date with Bowls Australia, Bowls Victoria and West Coast Region green requirements.
* Maintain a register of all signs and green marking material.
* Ensure that all Greens’ Volunteers are up to date in their understanding of the standard work required and OH&S issues.

**Succession planning.**

* A key responsibility of the Greens’ Director is to ensure that at the end of their term a new Greens’ Director can be easily recruited.

**Requirements.** **The Greens’ Director/Greens’ Committee is expected to:**

* Act in the best interest of our members.
* Undertake their role(s) in good faith and honesty.
* If at any stage the Green’s Director or Green’s Committee member becomes aware of a personal conflict of interest, real or perceived between themselves and the club, they should immediately notify, the Chair, of the conflict who will immediately inform all other committee members.

**End of year hand over.**
Updating key documents.

* + - * At the end of each year a key activity of the Green’s Director/Greens’ Committee will be to review and revise the year’s work and activities.
* This document to be updated prior to the Annual General Meeting each year.

**Current Green’s Usage**

**Pennant Season.**

* Midweek – 3 teams. (Usually 1 or 2 at home)
* Weekend – 3 teams. (Usually 1 or 2 at home)
* Over 60s Competition.
* Weekly pennant/member practice sessions.

**Monthly Triples.**

* October to April – 1st Wednesday of the month.

**Friday Pairs.**

* May to September every Friday.

**Club Events.**

* Singles.
* Pairs.
* 100 and 21 up.

**Tournaments**

* Kevin Lee Australia Day.
* Margaret Sumner Invitational 4s
* Rotary Day

**Corporate Challenge.**

* 6 weeks each year Jan/Feb.

**Playing Area/Regional Events.**

* Various as decided by the WDPA and WCR but generally 2 to 3 a year.

**Other.**

Various community events and activities.

**Allocation of Greens and Rinks for play.**

Priority Inputs/Framework as directed by the Terang Bowls Committee.

1. To ensure teams are playing on the best rinks and green available, for the competition to be played, at the time of play.
2. To provide home teams with the best home ground advantage possible.
3. To allow teams to practice and prepare on the green and rinks they will most usually play on, especially in the lead up to finals.
4. For the Greens’ Director/Greens’ Committee to liaise with the Pennant Selection Committee, match committee, tournament and event organisers as to their requirements/preference for rink and green allocation.
5. To ensure that greens and rink use is optimised, to spread wear, by altering direction of play (North/South and East West) and varying rink placement pegs to spread usage.
6. To have green and rink allocation made at the time of Pennant Team Selection, where possible.

Terang Bowls Committee decides the priority of all inputs (see above) and sets the framework for allocation.

.

Green and Rink preference requests/consultation.

* Pennant Selection Committee.
* Match Committee.
* Tournament and Event Organisers.

Greens Director/Greens Committee Evaluate inputs and allocates greens and rinks accordingly.

Display green and rink allocation.

Notify Pennant Selection Committee and Team Managers, Tournament and Match Committees as appropriate.

**For Events and Pennant.**

The following Procedure is Used.

1. Green inspected and made ready for play.
2. Green and rinks set up with mats, kitty and score boards as required.
3. Umpire equipment is set out.
4. Flag is raised.
5. Duty Rink to put away mats, kitties, score boards, umpire equipment and flag.

Policy and procedures adopted by the Terang Bowling Committee – 16/1/2022.

Policy review annually.